

## **Olivia Williams' Private Lesson Teaching Policies**

### **Voice Lessons**

These lessons seek to help students discover and learn to properly use and care for their own unique voice. In the process, students will also learn the technical skills of sight reading, pitch matching, rhythms, and song interpretation.

### **Piano Lessons**

These lessons seek to help students learn how to play piano and understand how music works. In the process students will learn music theory, sight reading, rhythms, and many other musical techniques and terms.

### **Schedule**

Weekly lessons following Peachtree's academic calendar available on the website including breaks and holidays.

### **Tuition**

\$20.00 per half hour lesson

\$40.00 per hour lesson

Tuition will be paid monthly at the first lesson of the month. Payment is accepted in cash and checks.

### **Cancellation Policy**

I will adhere to Peachtree's policy of cancellations.

In the event of a missed lesson, please note the following:

- Tuition is not refunded unless the missed lesson is a result of the instructor's absence and a make-up lesson cannot be scheduled.
- If you know in advance (a minimum of 24 hours' notice) that you will be absent, your instructor may be able to schedule a make-up lesson. However, the instructor is not required to offer this service as providing instruction to other students who are in attendance is a priority. Make-up lessons will not be offered for last minute cancellations.
- If your child becomes sick and needs to be absent, please notify your instructor as soon as possible. Your instructor will try to schedule a make-up lesson if

possible.

- Because of insurance, if Peachtree Learning Center has to close due to inclement weather, every activity held in the building that day must be canceled. If a make-up lesson cannot be provided, the student will be credited for that lesson.
- If there is stormy weather, such as tornado warnings, Peachtree may not have time to make a call on cancellation. This would be left up to the teacher and parent. If a teacher or parent feels unsafe traveling, a make-up lesson should be offered.

### **Requirements**

A pencil

A notebook

Youtube or another music listening medium

Students will be expected to purchase any books or music needed in lessons.

Students are encouraged to bring any music they may already own or would like to work on.

Voice students should plan to sing a short piece they are comfortable with in the first lesson to find the best starting point for instruction.

Piano students with experience should plan to play a piece they are comfortable with in the first lesson to find the best starting point for instruction.

### **Practice Expectations**

Students are expected to practice regularly and come to each lesson prepared to demonstrate progress from assigned goals each week. Practice gives the tools and confidence students need to excel in lessons and recitals.

Practice can be achieved in many different ways. For voice, practice comes through singing, breathing, listening, reading, and thinking and all are acceptable forms of practice. For piano, playing the piano daily, practicing scales, and studying music theory will help students progress consistently. Practice quality is always more important than quantity. I would rather a student have 15 minutes of focused, goal-oriented practice than an hour of aimless wandering, which can lead to frustration and burnout.

For voice, the student's vocal health is a priority, so I will always place the student's health above anything else.

As a teacher I am always looking for new ways to practice and grow in my craft, so I will pass the techniques I learn on to my students to help them become the best musicians they can be.

### **Performance Opportunities**

Peachtree offers an opportunity for students to give a recital each year and show their friends, family and peers the progress they have made over the months in their lessons. This performance will be considered mandatory unless there are extenuating circumstances. I have grown to love performing in front of others and sharing the gifts I have been given through music. Performing in front of an audience also provides much growth and confidence for students. I will do my best to prepare students for performing and provide them with tools to overcome nerves and present their very best to the audience.

### **Parent Involvement**

Parent involvement makes a huge difference in the student's progress and enjoyment of taking private lessons! Children look up to their parents for motivation and approval. If you as the parent are invested in your child's lessons, then they will be more excited to learn and practice and grow each week! I always welcome parents to sit in on their child's lessons! I want to form relationships with both parents and students, so please feel free to contact me about anything.

### **Communication**

Communication is key in any relationship, and I want my students and their parents to feel comfortable coming to me with any questions, concerns, or issues they may have. I want to help my students in any way possible! I will be available through call, text or email. All communication information is listed at the bottom of the page.

### **Teacher's Pledge**

I promise to teach my students the skills they need to become better musicians to the best of my ability. I promise to always keep learning and growing in order to help my students learn and grow. I promise to be fair and respectful to both students and parents. I want to form a trusting relationship with my students, so I promise to always give them my best.

### **Student/Parent Pledge**

Once you have read and agree to these policies, please sign the "Policies Pledge" on your registration form. Please keep this sheet for your personal records and give me the registration form at the first lesson. Don't hesitate to contact me with any questions!

## **My Contact Information**

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